

STE. GENEVIEVE COUNTY R-II SCHOOL DISTRICT

375 N. FIFTH STREET
STE. GENEVIEVE, MISSOURI 63670-1249
(573) 883-4500

APPLICATION FOR INSTRUCTIONAL AIDE POSITIONS

Name _____
(Last Name) (First Name) (Middle Name)

Present Address _____
(Street Address) (City) (State) (Zip) (Telephone Number)

Permanent Address _____
(Street Address) (City) (State) (Zip) (Telephone Number)

POSITION DESIRED: _____
(Grade/s or Subject List in Priority)

Elementary (K-5) _____ Middle School (6-8) _____ High School (9-12) _____

Other Positions _____

Date available for employment _____ Present contract expiration date _____

EDUCATION AND PROFESSIONAL TRAINING

High School _____ Address _____

Name under which records are filed _____ Telephone _____

COLLEGE ATTENDED NAME & LOCATION	DATES OF ATTENDANCE	AREA OF SPECIALIZATION	TOTAL HOURS CREDIT	G.P.A.	DEGREE

Please list advanced degrees or hours toward them on the last line.

PLEASE ATTACH A PHOTOCOPY OF ALL TRANSCRIPTS.

List all valid Missouri certificates that you presently hold: _____

Please attach a photocopy of all valid Missouri certificates that you presently hold.

List any areas of certification that you are presently working toward with the planned completion date: _____

List any professional (national or state) license that you hold: _____

Give last date you attended school: _____

Do you plan to continue graduate work? Yes No If so, in what field? _____

Place: _____ Are you currently registered in classes? Yes No

PREVIOUS EDUCATIONAL WORK EXPERIENCE

NAME AND LOCATION OF SCHOOL OR INSTITUTION	GRADE OR SUBJECTS	DATES OF EMPLOYMENT	NUMBER OF YEARS	NUMBER OF TEACHERS IN SYSTEM	ENDING SALARY	REASON FOR LEAVING

OTHER PREVIOUS WORK EXPERIENCE

EMPLOYER	DATES OF EMPLOYMENT	NUMBER OF YEARS	WORK PERFORMED	REASON FOR LEAVING

Total years experience in Elementary Schools _____ Middle/Junior High School _____

High School _____ Administration _____ Other _____

Please indicate the grade level and/or subject area in which your observation and student teaching was done.

Grade level: _____ Subject Area: _____

Have you failed re-election to a teaching position? Yes No

Where? _____ If yes, please explain with an attached statement.

Why do you wish to leave your present position or why do you wish to return to teaching?

Reason for applying here: _____

What salary are you receiving now? _____ What salary do you expect to receive here? _____

PROFESSIONAL GROWTH

What professional recognition have you had? _____

Extent of travel: _____

CO-CURRICULAR ACTIVITY SPONSORSHIP QUALIFICATIONS

List all co-curricular activities in which you participated during high school: _____

List all co-curricular activities in which you participated during college: _____

List all co-curricular activities you have sponsored or coached. Please indicate level, age group, and number of years: _____

What co-curricular activities do you feel qualified and willing to sponsor or coach? _____

Briefly describe your philosophy regarding education: _____

Briefly describe your philosophy regarding co-curricular activities: _____

RECENT REFERENCES

Give at least five references, including superintendents, principals, and teachers with whom you have taught, who have first-hand knowledge of your character, personality, scholarship, and teaching ability.

NAME	OFFICIAL POSITION	ADDRESS	TELEPHONE

Have you been convicted of a misdemeanor or felony (other than a minor traffic violation)? Yes No

If yes, please explain: _____

ALL SPACES APPLICABLE MUST BE COMPLETED IN FULL.

ADD BY LETTER OR RESUME ANY ADDITIONAL INFORMATION THAT WILL GIVE A MORE COMPLETE ESTIMATE OF YOUR TRAINING, EXPERIENCE, CHARACTER, AND ABILITY. CREDENTIALS FROM YOUR COLLEGE PLACEMENT OFFICE SHOULD BE SENT TO THE SUPERINTENDENT AT YOUR EARLIEST CONVENIENCE.

**THE STE.GENEVIEVE COUNTY R-II SCHOOL DISTRICT CONSIDERS A COMPLETE APPLICATION FILE TO CONTAIN:
1) Letter of Application; 2) Resume; 3) Completed Application Form; 4) Copy of All Transcripts; 5) Copy of Teaching Certificate(s).**

I certify that the information and statements provided in this application are true to the best of my knowledge and belief.

Date

Signature of Applicant

Ste. Genevieve County School District R-II is an equal opportunity institution and will not discriminate on the basis of race, color, religion, sex, national origin, age, handicap, or other unlawful factors in employment practices or admission and treatment of students. Successful applicants must pass an FBI background check as per Missouri law.